



WASHBURN COUNTY

Leisure Lake Youth Camp

W7554 Skunk Lake Road • Spooner, WI 54870
(715) 635-4490 • Fax (715) 388-7947

LEISURE LAKE YOUTH CAMP USE POLICY

This policy is specific to 2026 only

FACILITIES

- 2600 sq. ft. lodge/assembly building (4 season) with 4 bathrooms and serving kitchen
- Two stall privy bathroom
- Swimming area

Washburn County is planning on constructing several cabins in 2026 and a shower building in 2027

WHEN CAN I MAKE RESERVATIONS FOR 2026?

- Beginning January 21, 2026 – Washburn County government programs serving youth
- Beginning February 1 – Washburn County youth groups
- Beginning February 14 – local municipalities and other youth groups
- Beginning March 1 – Washburn County residents and Washburn County non-profit organizations
- Beginning April 1 – other groups and non-residents

LIMITS OF USE - an individual, organization or entity is limited to no more than **5** consecutive days of use and no more than **15** total days per calendar year.

DEFINITIONS

- A Washburn County government program is a department of Washburn County government that has an established program serving youth in Washburn County
- Washburn County youth groups must consist of at least 75% youth as part of an organization legally established within Washburn County as a non-profit entity, with a written primary objective of providing programs for youth.
- Local municipalities are towns, cities and villages within Washburn County for the purpose of official meetings and under hourly or day use only.
- Washburn County residents are persons or entities who have a mailing address or own property in Washburn County.

USAGE FEES

Washburn County programs serving youth

- | | |
|-----------------------|--------|
| • Hourly or daily use | No fee |
| • Security deposit | None |

Washburn County youth groups and outside youth groups

- Assembly building hourly \$25.00/hour
- Assembly building daily \$100/day
- Security deposit \$250

Local municipalities

- Hourly or daily for official meeting use No fee
- Security deposit None

Washburn County property owners and Washburn County based non-profit organizations

- Assembly building hourly \$50/hour
- Assembly building daily \$200/day
- Security deposit \$250

Other users

- Assembly building hourly \$75/hour
- Assembly building daily \$300/day
- Security deposit \$250

FEE SCHEDULE AND CANCELLATIONS

- 100% payment for use is due at the time of reservation
- Full reimbursement for cancellations up to 7 calendar days prior to use
- 50% reimbursement for cancellations up to 3:00 p.m. of the day prior to use
- No reimbursement will be issued for cancellations after 3:00 p.m. of the day prior or for no-shows
- Security deposit to be submitted prior to arrival on site.

DURATION OF STAY

- Day use of the facility is only allowed between the hours of 8:00 a.m. and 10:00 p.m. Activities must be completed and facility cleaned and vacated no later than 10:00 p.m.
- For 2026, no overnight stays will be permitted. If cabins are completed, overnight stays will be permitted for 2027. Camping on site is not permitted.

EMERGENCY AND OTHER CONTACTS

In case of emergency, call 911

Sheriff's Department (non-emergency): (715) 468-4700

Washburn County Forestry: (715) 635-4490 – Option 3

Other Parks staff

Totogatic Park: (715) 466-2822

Assistant Recreation Administrator (715) 520-0948

The fire alarm system automatically notifies emergency responders and county staff. Once the alarm is set off, either from smoke, or by accident, we have been notified and someone will arrive shortly.

LEISURE LAKE YOUTH CAMP RULES

1. The facility may not be used for any vending, business, or commercial venture. Fees may not be collected from guests regardless of whether the value is a donation, entry fee, or reimbursement of program costs.
2. Any advertised and organized event must have prior approval by Washburn County and renters must provide certificate(s) of liability insurance to Washburn County.
3. Individuals must be at least 25 years of age to reserve or rent the facility.
4. Security deposit will be returned after satisfactory inspection of facility by Washburn County staff and after returning keys for the facility.
5. Renter agrees to comply with all cleaning requirements as itemized on the back of the rental agreement form.
6. Washburn County will provide garbage cans and garbage bags, but the renter is responsible for garbage disposal. A dumpster of garbage pick-up is not provided.
7. Beach area shall remain open to the public. The renter does not have sole use of the beach area.
8. Any watercraft associated with camp use shall be non-motorized and no motorized vehicles are permitted on the surrounding grounds (No ATV/UTV).
9. The renter is responsible for compliance with any applicable laws or regulations relating to alcohol use. Alcohol may not be sold on the premise under any circumstances.
10. No pets allowed inside the buildings, except for service animals.
11. No smoking or vaping allowed inside the buildings.
12. No open flames inside any building.
13. Decorations may not damage walls or other features.
14. Keeping or discharging a firearm or weapon is not permitted within 500 feet of the camp. (this does not apply to concealed carry permits).
15. Fireworks are not permitted.
16. No cutting trees or vegetation.
17. Campfires must be contained within fire rings provided by the county.
18. Picnic tables, benches or other furniture may not to be relocated into the beach area. A \$25 charge will be assessed for each item found in the beach area.
19. Quiet hours 10:00 p.m. – 8:00 a.m.
20. Camp users are required to comply with all other County Owned Land Ordinance provisions. (Chapter 50 Washburn County Municipal Code)

https://library.municode.com/wi/washburn_county/codes/code_of_ordinances

Adopted by the Washburn County Forestry, Parks and Recreation Committee January 21, 2026

LEISURE LAKE YOUTH DEPARTURE CHECKLIST

- ☐ A/V system shut down and screen returned to wall
- ☐ Fireplace off
- ☐ Windows closed
- ☐ Heating/Cooling system returned to default settings (*insert below*)
- ☐ Chairs stacked
- ☐ Tables folded and returned to wall
- ☐ No personal property left in building
- ☐ Sinks wiped down/clean
- ☐ Countertops cleaned
- ☐ Floors swept
- ☐ Garbage taken out (user is responsible to dispose. Do not leave garbage on site)
- ☐ Bathrooms clean and swept
- ☐ Lights turned off
- ☐ Doors locked
- ☐ Outside picnic tables returned to original placement
- ☐ Any litter picked up and exterior grounds tidy