

AGENDA - DRAFT



Washburn County
PERSONNEL COMMITTEE
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TO: Linda Featherly
Jocelyn Ford
Lolita Olson, Vice Chair
Brian Berg
Agenda and Minutes
News Media
Tim Kessler, Ex-Officio

FROM: Hank Graber, Chair
Darci Peckman-Krueger, Administrative Coordinator/HR Director

MEETING DATE: 10/09/2025
TIME: 9:00 AM
PLACE: Washburn County Services Center - Board Room

AGENDA WAS UPDATED ON 10/01/2025 AT 2:52 P.M. TO CHANGE LINE BELOW FROM SEPTEMBER 9TH TO OCTOBER 9TH

AGENDA WAS UPDATED ON 10/06/2025 AT 3:25 P.M. TO ADD ITEM NUMBER 14

PLEASE NOTE DAY/DATE CHANGE FROM NORMAL MONTHLY MEETING TO THURSDAY OCTOBER 9TH, 2025

Discussion and Action may take place on any agenda item.

The Agenda is as follows:

1. Call the meeting to order
2. Please silence your electronic devices
3. Roll Call
4. Approval of Minutes from the Regular Meeting held on September 3rd, 2025.
5. Citizens' Comments
6. Committee Chair Comments
7. Report of Previously Approved Positions and Vacancies still open
 - a. Public Health Supervisor/Health Officer
 - b. Full-time Public Health Nurse
 - c. Zoning Administrator
 - d. Information and Assistance Specialist - ADRC
 - e. LTE Jailer/Dispatcher
 - f. LTE Sub Cook
8. Report of Positions that have been filled
 - a. Child Welfare Case Manager/Social Worker
 - b. Equipment Operator
 - c. Receptionist/Transportation Coordinator
9. Discuss and approve 3.6 Sick leave and 3.7 Mental Health Day, changes to the

handbook for 2026

10. Present the 2025 Zoning Administrator updated job description
11. Discuss LTE hours and hours not covered by an LTE
12. Discuss and vote on the Resolution to Approve the 2-year position for a Community Outreach Worker for the ADRC of Washburn County.
13. Discuss and vote on the payroll dates for 2026 to amend the payroll for 2027 to be January 4, 2027, instead of December 31st, 2026.
14. Discuss loss of funding for positions and the process that will be followed
15. Advise the committee of this month's recipients of Kudos Cards
16. HR Directors report: Update from conferences attended in September; medical leave for Staff.
17. Set next Meeting Date for November 5th, 2025, and Potential Agenda Items
18. Approve Per Diems and Adjourn

Copy via Email: County Clerk; Department Heads; News Media. Individuals with qualifying disabilities under the Americans with Disabilities Act, in need of accommodations, should contact the County Clerk's Office at 468-4600 at least 24 hours prior to the meeting.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.