



AGENDA – DRAFT

Washburn County
PERSONNEL COMMITTEE
PO Box 337 - 10 4th Avenue
Shell Lake WI 54871

Phone: (715) 468-4624 **Fax:** (715) 468-4628
Email: adminper@co.washburn.wi.us

TO: Linda Featherly
Jocelyn Ford
Lolita Olson, Vice Chair
Brian Berg
Agenda and Minutes
News Media
Tim Kessler, Ex-Officio

FROM: Hank Graber, Chair
Darci Peckman-Krueger, Administrative Coordinator/HR Director

MEETING DATE: **Wednesday, January 8, 2025**

TIME: **9:00 AM**

PLACE: **Washburn County North Conference Room in the Special Services Building located at:
304 2nd Street, Shell Lake, WI 54871**

Discussion and Action may take place on any agenda item.

The Agenda is as follows:

1. Call the meeting to order
2. Roll Call
3. Approval of Minutes from the Regular Meeting held on November 6th and 19th 2024
4. Citizen's Comments
5. Committee Chair Comments
6. Report of Previously Approved Positions and Vacancies still open
 - a. Mental Health and AODA Coordinator/Social Work Supervisor – paused
 - b. Public Health Supervisor/Health Officer
 - c. Transport Driver/Backup Dispatcher for ADRC
 - d. Receptionist/Secretary for Sheriff's Department
7. Report of Positions that have been filled
 - a. Veterans Service Officer
 - b. Van Driver for Veterans
 - c. CCS/CLTS Facilitator
 - d. Custodian
8. Resolution Authorizing the Creation of a Pool of Adult Employees to Work at the Oak Youth Center
9. Resolution Approving up to 590 hours for the Shell Lake Senior Center Dining Site Manager/Cook for the ADRC (LTE)
10. Discuss and update the Voluntary Sick Leave Donation Program criteria

11. Human Resource Director Update: Job Descriptions, P4P, FMLA leave
12. Adjourn to closed session pursuant to Wisconsin State Statutes 19.85 (1)(c)(f)
Considering employment, promotion, compensation, or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. – Department Head Evaluation and an Unpaid leave for over 30 days
13. Reconvene to open session and act on items from closed session (if any)
14. Set the Next Meeting Date and Potential Agenda Items
15. Approve Per Diems and Adjourn

Copy via Email: County Clerk; Department Heads; News Media. Individuals with qualifying disabilities under the Americans with Disabilities Act, in need of accommodations, should contact the County Clerk's Office at 468-4600 at least 24 hours prior to the meeting.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.